



October 11, 2013

**New Colors and Special Order Policy**

Dear Valued Customer,

We are pleased to announce the addition of two new colors to the *Enhanced Essentials* vinyl program.

**Butter Cream - ST-046**

**Black Brown – ST-052**

These two new colors are included in the new **Bengard Vinyl Program** enclosed. This addendum to our program is intended to provide clarity and awareness of the recent changes to our color selections and our special order policy.

Butter Cream and Black Brown are available in stock on select profiles where the “38” *Enhanced Essentials* indicator is shown. Orders of any other profile(s) in either of these two new colors that are not within the “38” *Enhanced Essentials* program will be considered special order.

**Items that are considered “Non-Stocking” are subject to the following special order policy:**

Requests for Vinyl Wall Base/Trims that fall within our published \*\*color assortment but are not currently available in a particular profile (as per our published price list or catalogue) are considered “non-stocking” and are available based on a minimum order of 1 standard case lot or \$350.00 “die set-up charge” per color if required sooner.

10 WORKING DAYS FROM RECEIPT OF ORDER FOR SHIPMENT

**CUSTOM COLOR VINYL/RUBBER: (\*\*SPA - Special Purchase Authorization)**

Requests for colors outside of our published color assortment (\*\*please refer to the below published color assortment) will be accommodated when ordered in minimum of 10 standard case lot quantities or 1000 linear feet (whichever is greater)

**CUSTOM COLOR MATCH**

ALLOW A MINIMUM OF 20 WORKING DAYS FROM RECEIPT OF ORDER FOR SHIPMENT. (Customer “sign-off” on the color match will be required)

The order will be subject to a **\$350.00** “custom color match” fee (per color) unless minimums are met. (\*\*SPA)

Thank you for your continued cooperation and patronage to the Loxscreen Flooring Group.

If you require further information please contact our customer service department at 1-800-265-2977, or visit us online at [www.loxscreenflooring.com](http://www.loxscreenflooring.com).

Kind Regards,

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